



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s)	Daniel Tabone		
ID	289488M		
Address	18 'Moon Beam' Triqil-Pellegrinagg tar-Roti, Zabbar (Malta)		
Telephone(s)	35621677978	Mobile	35679310241
E-mail(s)	danieltabone@gmail.com		
Nationality	Maltese		
Date of birth	21/06/1988		
Gender	Male		

Desired employment / Occupational field

ICT Part time

Work experience

Dates	15/07/2021 – to date
Occupation or position held	Systems Administrator
Main activities and responsibilities	<ul style="list-style-type: none">Procurement and management of IT hardware, software and servicesRaising ERFs with MITA for services requestMovement and installation of PCs and other devices such as printersProvide support to users on applications used in their day to day activitiesUndertaking of network cable laying and maintenance of patch panelsManage and maintain stocks and inventory of ICT related devicesEnforcing ICT policies onto users including but not limited to credential securityProducing user guides and documentation for various systems such as Therefore, CCTV, access control and printersProviding and removing of door access rightsOverseeing and assisting sub-contractors in carrying out projects related to ICTSetting up GOV emails on mobile devicesInstallation of software and drivers on user PCsOverseeing setup of new server rack in a high secure environment (cage at MITA DC)Extraction and provision of CCTV footageDocumentation: Keeping records of assets, including hardware and software types, counts, and licenses.Hardware Inventory: Maintaining lists of all physical and virtual servers with details like OS, RAM, CPU, HDD, external storage, open ports, IP address, and engineering appliances.Software Inventory: Keeping track of configured applications, third-party software, and license details.Server Health Check-up: Monitoring running processes, CPU utilization, and memory utilization.Automating Tasks: Writing scripts or using external tools to automate tasks like server health check-ups, resource utilization, backup triggers, transfer files and logs, etc.Monitoring: Using monitoring tools to keep track of system performance.Installing and Configuring: Setting up software, hardware, networks, and technology tools.Security: Ensuring security through access controls, backups, and firewalls.Training: Developing expertise to train staff on new technologies.
Name of employer	Government of Malta
	Eu Funds
Type of business or sector	Public Entity

Dates	08/05/2019 – 15/07/2021
Occupation or position held	ICT Support officer
Main activities and responsibilities	Procurement and management of IT hardware, software and services Raising ERFs with MITA for services request Movement and installation of PCs and other devices such as printers Provide support to users on applications used in their day to day activities Undertaking of network cable laying and maintenance of patch panels Manage and maintain stocks and inventory of ICT related devices Enforcing ICT policies onto users including but not limited to credential security Producing user guides and documentation for various systems such as Therefore, CCTV, access control and printers Providing and removing of door access rights Overseeing and assisting sub-contractors in carrying out projects related to ICT Setting up GOV emails on mobile devices Installation of software and drivers on user PCs Overseeing setup of new server rack in a high secure environment (cage at MITA DC) Extraction and provision of CCTV footage
Name of employer	Government of Malta
	St Vincent De Paul
Type of business or sector	Public Entity
Dates	22/06/2015 – 07/05/2019
Occupation or position held	ICT Support Officer
Main activities and responsibilities	Procurement and management of IT hardware, software and services Raising ERFs with MITA for services request Movement and installation of PCs and other devices such as printers Provide support to users on applications used in their day to day activities Undertaking of network cable laying and maintenance of patch panels Manage and maintain stocks and inventory of ICT related devices Enforcing ICT policies onto users including but not limited to credential security Producing user guides and documentation for various systems such as Therefore, CCTV, access control and printers Providing and removing of door access rights Overseeing and assisting sub-contractors in carrying out projects related to ICT Setting up GOV emails on mobile devices Installation of software and drivers on user PCs Overseeing setup of new server rack in a high secure environment (cage at MITA DC) Extraction and provision of CCTV footage
Name of employer	Anton Sevasta
	Identity Malta Agency
Type of business or sector	Government Agency
Dates	22/06/2015 – To date
Occupation or position held	ICT Support Officer
Main activities and responsibilities	Procurement and management of IT hardware, software and services Raising ERFs with MITA for services request Movement and installation of PCs and other devices such as printers Provide support to users on applications used in their day to day activities Undertaking of network cable laying and maintenance of patch panels Manage and maintain stocks and inventory of ICT related devices Enforcing ICT policies onto users including but not limited to credential security Producing user guides and documentation for various systems such as Therefore, CCTV, access control and printers Providing and removing of door access rights Overseeing and assisting sub-contractors in carrying out projects related to ICT Setting up GOV emails on mobile devices Installation of software and drivers on user PCs Overseeing setup of new server rack in a high secure environment (cage at MITA DC) Extraction and provision of CCTV footage
Name of employer	Anton Sevasta

Type of business or sector	Identity Malta Agency Government Agency
Dates	09/1/2013 – 28/11/13
Dates	01/10/2014 – 21/06/2015
Occupation or position held	Projects Assistant Officer (Scale 13)
Main activities and responsibilities	Give support to project coordinators and projects executive on day to day projects' related requirements. Run research on ongoing parameters and compile reports on the gathered information to present to my superiors. Run IT related research and compile reports to provide to the commissioner Renee Laiviera Attend and participate to conferences regarding equality and any other subjects pertaining to ongoing NCPE projects.
Name of employer	Renee Laiviera NCPE (National Commission for the Promotion of Equality)
Type of business or sector	Government Entity
Dates	09/1/2013 – 28/11/13
Occupation or position held	ECDL Tutor Full Time
Main activities and responsibilities	Teach ECDL to students with ages varying between 15 and 70. Invigilate exams at external schools, mainly Church schools. Teach Advanced computing skills to Microsoft employees. Teach Advanced computing skills to Church school Teachers. Troubleshooting in-house network problems. Repair in-house computer systems. Prepare high tech systems for use during examinations. Create reports for fixing network problems. Create step by step documentation on cloud technologies such as Office 365, to be used by system administrators and users.
Name and address of employer	Simon Bonanno (Malta)
Type of business or sector	Private School
Dates	10/06/2007 - 10/09/2007
Occupation or position held	Computer Technician
Main activities and responsibilities	Network Management PC Repair PC Format Network Support
Name and address of employer	ITS (Malta)
Type of business or sector	Public school
Dates	10/06/2006 - 10/09/2006
Occupation or position held	Clerk
Main activities and responsibilities	Basic Accounts Data Entry using a Geographical Information System Paper Work
Name and address of employer	Water Services Corporation (Malta)

Education and training

Date	2015
Title of qualification awarded	CCNA Course (Part Time)

Principal subjects / occupational skills covered	Advanced Network configuration and maintenance
Name and type of organisation providing education and training	MCAST Paola(Malta)
Date	11/2014 – 03/2015
Title of qualification awarded	A+ Course (Part Time)
Principal subjects / occupational skills covered	Computer Technician in detail, advanced operating system management, basic networking
Name and type of organisation providing education and training	MCAST Paola(Malta)
Date	4/4/2013
Title of qualification awarded	Microsoft Office Specialist (Word)
Principal subjects / occupational skills covered	Advanced Office Word
Name and type of organisation providing education and training	Holistic Technologies Fgura (Malta)
Date	8/4/2013
Title of qualification awarded	Microsoft Office Specialist (Excel)
Principal subjects / occupational skills covered	Advanced Office Excel
Name and type of organisation providing education and training	Holistic Technologies Fgura (Malta)
Dates	10/10/2010 - 03/07/2012
Title of qualification awarded	Higher National Diploma In Software Development (Certificate) (Level 5)
Principal subjects / occupational skills covered	Advanced C#.NET Programming Advanced ASP.NET Programming Advanced JAVA Programming Advanced JSP Programming HTML Java Script CSS
Name and type of organisation providing education and training	MCAST (Higher National Diploma) Paola (Malta)
Dates	10/01/2013
Title of qualification awarded	ECDL Expert
Principal subjects / occupational skills covered	Advanced database creation and management, Advanced Power Point creation, Advanced spread sheet creation and data management, Advanced Word processing
Name and type of organisation providing education and training	Holistic Fgura (Malta)
Level in national or international classification	ECDL Advanced
Dates	20/12/2012
Title of qualification awarded	ECDL Advanced Access
Principal subjects / occupational skills covered	Advanced database creation and management
Name and type of organisation providing education and training	Holistic Fgura (Malta)
Level in national or international classification	ECDL Advanced

Dates	20/12/2012
Title of qualification awarded	ECDL Advanced Power Point
Principal subjects / occupational skills covered	Advanced Power Point creation
Name and type of organisation providing education and training	Holistic Fgura (Malta)
Level in national or international classification	ECDL Advanced

Dates	16/07/2012
Title of qualification awarded	ECDL Advanced Excel
Principal subjects / occupational skills covered	Advanced spread sheet creation and data management
Name and type of organisation providing education and training	Holistic Fgura (Malta)
Level in national or international classification	ECDL Advanced

Dates	23/04/2012
Title of qualification awarded	ECDL Advanced Word
Principal subjects / occupational skills covered	Advanced Word processing
Name and type of organisation providing education and training	Holistic Fgura (Malta)
Level in national or international classification	ECDL Advanced

Dates	05/10/2006 - 09/06/2010
Title of qualification awarded	National Diploma In Software Development (Level 3)
Principal subjects / occupational skills covered	C#.NET Programming ASP.NET Programming JAVA Programming HTML CSS
Name and type of organisation providing education and training	MCAST (National Diploma) Paola (Malta)
Level in national or international classification	National Diploma

Dates	10/10/2000 - 09/06/2005
Title of qualification awarded	O' Levels / School Leaving Certificate
Principal subjects / occupational skills covered	Maltese -4 English -4 Italian -4 French -5 Maths-4 Physics -4 Computer Studies -3

Name and type of organisation
providing education and training
Level in national or international
classification

Technical Design -2
Environmental Studies -5
Physics London - D
Verdala Public Junior Lyceum
Cospicua (Malta)
Ordinary Level

Personal skills and competences

Mother tongue(s)

Other language(s)

Self-assessment
European level ()*

Maltese

Understanding

Listening

Reading

Speaking

Spoken
interaction

Spoken
production

Writing

Maltese

C
1

Proficient
user

C1

Proficient
user

C1

Proficient
user

C1

Proficient
user

C
1

Proficient
user

English

C
1

Proficient
user

C1

Proficient
user

C1

Proficient
user

C1

Proficient
user

C1

Proficient
user

Italian

C
1

Proficient
user

B2

Independent
user

C1

Proficient
user

C1

Proficient
user

B2

Independent
user

(*) [Common European Framework of Reference \(CEF\) level](#)

Computer skills and competences

(Ratings: 1 Lowest - 5 highest)

PROGRAMMING LANGUAGES:

Java - 5

JSP - 5

HTML - 4

CSS - 4

HTML5 - 2 (Studying it on my own)

C#.NET - 4

ASP.NET - 4

JavaScript - 3

SQL - 4

XML - 3

OPERATING SYSTEMS USAGE

Windows 95/98/2000/XP/Vista/7/8

LINUX:

Ubuntu (Aided with black box testing of Ubuntu 12.04)

Fedora (Experimented at home)

Knoppix (Experimented at home)

Linux Mint (Experimented at home)

Artistic skills and competences

Photoshop (Experimented at home)

Driving licence(s)

B

Additional information

I like to keep myself up to date with latest software development technologies, and other open source software such as Linux operating systems.

Hobbies

Reading

ICT research and keeping up to date with current technology

Archery

Fishing

